



CRAWFORD UNIVERSITY
KM 8, ATAN-AGBARA ROAD, FAITH CITY,
P.M.B. 2001, IGBESA, OGUN STATE, NIGERIA

VACANCY FOR THE POST OF UNIVERSITY LIBRARIAN

OVERVIEW

Crawford University is a private University established by the Apostolic Faith Mission and licensed by the National Universities Commission (NUC) for operation in 2005. The University currently operates two Colleges namely: the College of Natural & Applied Sciences and the College of Business & Social Sciences and all the Academic Programmes of the University are accredited by the NUC. The University also has a Postgraduate School. The main focus of the University is encapsulated in its motto “*Knowledge with Godliness*”.

The Governing Council hereby invites applications from suitably qualified candidates for the position of University Librarian.

The University Librarian

The University Librarian, equivalent in academic status as a Full Professor, is responsible to the Vice-Chancellor for the day-to-day administration of the University Library. He is responsible for the coordination of the Library and Information Services in the University, its Colleges, Departments, Institutes and other teaching or research units.

The University Librarian is expected to demonstrate awareness of the central nature of Library & Information Services in the teaching, learning and research process, and must have the ability to instill in members of the University community, the principles of Information and Digital Literacy and commitment to lifelong learning.

The University seeks suitably qualified candidates with the above-stated qualities and with vision, proven academic distinction, managerial ability, integrity and transparency in private and public life.

Qualifications & Experience

- Candidates for the position of the University Librarian must possess a good Honours Degree with a minimum of Second Class Lower as well as a doctorate degree in Library and Information Science or related discipline from a recognized University.
- The candidate must have held positions not below the rank of Deputy University Librarian or acted in the post for at least six months.
- The candidate must possess experience of automation of Library Services.

- In addition to the academic and professional qualifications, the candidate must possess evidence of membership and registration with the Librarian Registration Council of Nigeria (LRCN).
- He/she is required to show a strong proof of continuing research with appreciable evidence of scholarly publications both in quality and quantity in reputable international and national journals.
- The candidate must possess good managerial skills and competences, including a clear understanding of the nature and dynamics of the intricacies in deploying information technologies as tools for the management of information collections in line with global best practices in contemporary University Libraries.
- The candidate is expected to exhibit strong team leadership and mentorship skills, and be able to inspire and motivate colleagues to support the vision for the development of the University Library.
- He/she must not be above 60 years of age at the time of appointment.
- He/she must possess NYSC Discharge Certificate or Evidence of Exemption.

Condition of Service

The appointment shall be for a period of five (5) years with a remuneration package which is comparable to what obtains in Federal, State and Private Universities in Nigeria, and as approved from time to time by the Governing Council of the University. The appointment shall also attract privileges, benefits and associated perquisite of office as obtainable in Nigerian Universities.

Method of Application

Candidates are requested to submit twenty (20) type-written copies of their application (including credential and curriculum vitae), giving the following information:

- (a) Post for which application is being sought
- (b) Full name
- (c) Phone Number(s) including mobile
- (d) E-mail address
- (e) Date of birth
- (f) Place of birth
- (g) Nationality and State of origin
- (h) Religion
- (i) Current postal address
- (j) Marital status
- (k) Number and ages of children
- (l) Institutions attended with dates
- (m) Qualifications obtained with dates
- (n) Academic Honours and Membership of Professional bodies
- (o) Statement of Experience including full details of formal and present posts with salaries and dates
- (p) Evidence of proficiency in ICT (packages and capabilities)
- (q) Societal Linkages

- (r) List of publications
- (s) Other activities outside current employment
- (t) Proposed date of availability for duties, if appointed
- (u) Names and addresses of three Referees, one of whom must be in position to supply applicant's academic and/or professional reference
- (v) Signature and date

Mode of Submission of Application

Each application should include (20) copies of the candidate's Vision (not more than one page in single line spacing) for the University in the next 5 (five) years with particular reference to the management of Library & Information Services.

Applicants are expected to request their three referees to forward directly to the Pro-Chancellor, a confidential report on the candidate's character, academic and managerial competencies in a properly sealed envelope marked 'Referee's Report (University Librarian)' at the top left corner of the envelope.

All applications shall be submitted under confidential cover within 6 weeks from the date of this advertisement and addressed to:

Pro-Chancellor and Chairman of Council,
Crawford University,
Km 8, Atan-Agbara Road,
Faith City, P.M.B. 2001,
Igbesa, Ogun State.

Electronic copy of the application and *curriculum vitae* should also be e-mailed as an attachment to: registrar@crawforduniversity.edu.ng

Signed.

E. A. Atoe, MNIM
Ag. Registrar